

Health & Safety Policy

October 2016

Statement

The company has no direct employees, only directors. Therefore each director is personally responsible for their own safety.

Risk Assessment

The main risks are with operation of the forklift, manual handling of products and office based risks (e.g. RSI)

Accident Prevention

Operation of Forklift

The forklift should only be operated by competent trained directors. Extra care should be taken when there are third parties on site e.g. lorry drivers to ensure they are kept away from operating areas.

Manual Handling

The maximum weight to be lifted by one person is 25 kilos. Directors should make themselves familiar with the Manual Handling Guidance Note as issued by the HSE.

Office Based risks

Lighting is provided to a sufficient standard to ensure safe working. Directors should not spend prolonged periods at computer keyboards and should also position the monitor and keyboard to minimize eye and wrist strain,

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